



Employment Opportunity

SUPPORT SERVICES SOCIAL WORKER

Reference No. LS-SS-SW-0721

PURPOSE: Reporting to the Support Services Manager, the Support Services Social Worker will recruit, assess, monitor, and support care homes, and work collaboratively with the children's social workers to find, and make placements when out-of-family home placements are required. This position requires working closely with MCFD and other DAAs to support placements and caregivers and to collaborate with internal and external resources. **There is one (1) full-time permanent position to be filled, working primarily in the office with regular local travel required.**

RESPONSIBILITIES:

- Ensure safety standards are being met at each care home, and if not, provide instruction to caregiver on hazards and required changes
- Ensure required documentation for caregiver is current, including criminal record check, training, and family care home agreement
- Organize caregiver recruitment and training events
- Receive and assess applications from potential care providers
- Conduct home visits with care homes as required and complete annual review of care homes
- Consult and review with supervisor regarding practice decisions and standards
- Ensure proper case management, which includes organizing notes, data entering notes, and ensuring all relevant documentation is organized in a central location and in ICM
- Educate caregivers on level of service provided as per the Ministry of Child & Family Development standards
- Identify and refer internal and external available training and resources to caregivers
- Offer and provide individual support strategies to caregivers if issues arise and arrange for relief support when needed for caregivers
- Attend agency and team meetings
- Case consult with a variety of internal and external service providers, such as Child Safety and Permanency Teams other DAAs and the Ministry of Child and Family Development as needed
- Develop internal and external publications and documents as needed
- Other related duties as required

EDUCATION AND EXPERIENCE: *(please attach all required documents)*

- Bachelors of Child & Youth Care, Social Work or other related field is required; a diploma in a related field combined with experience may be considered
- C3 Delegation is an asset; eligibility for C3 Delegation is required
- Valid Class 5 BC Driver's License with clean drivers' abstract is required
- Current CRC is required
- 2 years' experience in Human Services field is preferred
- Experience working in an Indigenous community is an asset

SKILLS, KNOWLEDGE, AND ABILITIES:

- Knowledge of relevant legislation and policies, including the Child, Family, and Community Service Act, Youth Justice Act, Adoption Act, Family Law Act and Aboriginal Operations and Practice Standards and Indicators
- Knowledge of applicable standards and Policies relevant to Support Services
- Knowledge of family centered preservation and trauma informed practice frameworks
- Knowledge of Lalum'utul Smun'eem internal and external resources and Cowichan community services
- Understanding or willingness to learn Cowichan culture, customs, and traditions
- Knowledge of the history of colonization and the implications for indigenous children, youth, families and communities
- Knowledge of professional ethics, principles and practices
- A sound understanding of Indigenous child rearing practices and parenting techniques
- Ability to work under stress and pressure while maintaining composed professionalism
- Ability to communicate in an appropriate manner orally and in writing;
- Well-developed interpersonal skills with the ability to create and maintain respectful and professional working relationships
- Well-developed organizational skills with the ability to multitask and meet deadlines

HOW TO APPLY: Interested applicants are invited to submit a current resume, a detailed cover letter and three references. Applications must be sent to Human Resources by email before the deadline with the Reference Number in the subject line of your email.

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Cowichan Tribes Human Resources Department

Email: resume@cowichantribes.com

Website: <http://www.cowichantribes.com/employment>

Deadline: 4:00 p.m. on Wednesday, August 11th, 2021

Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Indigenous ancestry. We thank all applicants in advance but only shortlisted candidates will be contacted.